

SONOMA COUNTY
 **WORKFORCE
INVESTMENT BOARD**

www.sonomawib.org

**Executive Committee
June 14, 2023
4:00 pm to 5:00 pm**

Note Location ⇨ ⇨

2227 Capricorn Way, Santa Rosa
Santa Rosa Room

This is an in-person meeting. If you meet the criteria for AB2449 “just cause” for virtual attendance please contact staff 24 hours before the meeting at 707-565-8500 to confirm and receive a zoom link.

***Vote Required**

- I. **Public Comment (4:00)**
- II. **Approve Minutes of May 10, 2023 and Review Action Items (4:05)** *(Action*)*
- III. **DEIB Planning (4:10)** *(Discussion/Action*)*
- IV. **WIB Business (4:20)** *(Discussion/Action*)*
 - A. Membership
 - B. Attendance
- V. **Operations (4:35)** *(Discussion)*
 - A. Grant Updates
 - B. Local Area Subsequent Designation and Local Board Recertification Application
 - C. Job Link Update
- VI. **Prepare for July WIB Meeting (4:50)** *(Discussion)*
- VII. **Upcoming WIB Executive Committee Meetings and WIB Meetings** *(Discussion)*

July 12, 2023	Executive Session:	2:30 pm to 2:45 pm	In person / Zoom As Needed
July 12, 2023	Full Session:	3:00 pm to 5:00 pm	In person / Zoom As Needed
- VII. **Adjourn**

Open Meetings: Except as expressly authorized under the Brown Act, all meetings are open to attendance by interested members of the public.

If WIB members are **unable to attend**, please **call (707)565-8500 prior to the meeting** to leave a message stating you are unavailable.

Meeting Materials: Materials related to an item on this Agenda submitted to the WIB after distribution of the agenda packet are available for public inspection in the WIB Administrative Office at 2227 Capricorn Way, Suite 100, Santa Rosa during normal business hours.

Accommodation: *If you have a disability which requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please call (707) 565-8500 at least 72 hours prior to the meeting, to facilitate arrangements for accommodation.*

Workforce Investment Board

Executive Committee

DRAFT Minutes of May 10, 2023

Members Present: Stephen Jackson, Brandy Evans, Robin Bartholow, and Scott Kincaid

Members Absent: Judy Coffey, Michael Pickens, and Ananda Sweet

WIB Staff: Katie Greaves, Katie Fosburgh (EDB), John Paul, Michelle Revecho, Pru Radcliff, Lili Roman, Katie Stohlmann, Ashley Taylor, and Judy Oates

* Indicates members who arrive late or leave a meeting early.

I. Public Comment

Katie asked what members thought of bringing snacks back to the full WIB meetings. It was decided snacks will be provided, with some prepackaged items included for those not comfortable with finger food snacks.

II. Approval of Minutes of April 12 and Review of Action Items

Motion to approve Minutes of April 12, 2023: Robin Bartholow /s/ Brandy Evans. Approved (Stephen Jackson, Brandy Evans, Robin Bartholow, and Scott Kincaid.) There were no abstentions. There were no “nay” votes. The motion carried.

III. WIB Business

A. Membership

One new application was shared, and reminder that two applications are currently on hold pending the updated review process. It was decided to process these three applications at the next meeting with the current review process. Staff will provide a screening sheet reminding members of what requirements members must meet and what qualities ideal candidates should have as well as a member sheet to ensure we have the proper amount of members in each category with any changes made to the membership.

IV. Prepare for May WIB Meeting

Auxiliary aids, services, and versions are available to individuals with disabilities upon request by calling (707) 565-8500.

- Michelle will lead a review of the WIB DEIB Committee mission, definition of diversity for WIB membership, the work of the group to date, and share a proposed new member application question. “Please explain your commitment to diversity, racial equity, and inclusion both personally as well as within your company or organization”.
- Executive Committee members were asked to help facilitate during the small group discussions and gather feedback to share with the group. Questions for the small groups are listed below.
 - Please explain your commitment to diversity, racial equity, and inclusion both personally as well as within your company or organization.
 - What are some strategies you would like the WIB to further explore to engage, retain, build community, and improve opportunities for those who haven’t traditionally had access to workforce development opportunities (e.g., events, panels, initiatives, councils, etc.)?
- Robin, Stephen, and Brandy shared how much they have appreciated working with the DEIB committee members on various topics, and explained how impactful and deep the work is.
- Stephen shared the DEIB group is looking to bring forward a recommendation to the Executive Committee to create an ad hoc committee to review membership criteria.

V. Upcoming WIB Executive Committee Meetings and WIB Meetings

June 14, 2023	Executive Session:	4:00 pm to 5:00 pm	Santa Rosa Room/Zoom
July 12, 2023	Executive Session:	2:00 pm to 2:45 pm	Santa Rosa Room/Zoom
July 12, 2023	Full Session:	3:00 pm to 5:00 pm	Santa Rosa Room/Zoom

VI. Adjourn

The meeting was adjourned at 2:40 p.m.

From: support@elevationweb.org
To: Ernest.Salonga@edd.ca.gov; [JobLinkBusinessGroup](#); [SonomaWIB](#); [Judy Oates](#)
Subject: New submission from Workforce Investment Board Application Form
Date: Thursday, November 17, 2022 11:47:11 AM

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Warning: If you don't know this email sender or the email is unexpected, **DO NOT** click any web links or attachments, and **never** give out your user ID or password.

Name
Chuck Wade
Email
cwade@scoe.org
Title
Director—College & Career Readiness
Agency
Sonoma County Office of Education
Preferred Seat Type
Business
Address
4274 MOUNT TAYLOR DR SANTA ROSA, California 95404 United States Map It
Phone Number
(707) 524-8404
Briefly describe your interest in the Workforce Investment Board and tell us a little about yourself. What strengths will you bring to our board?
<p>I am personally committed to working to eliminate the predictability—by race, class, gender, or other demographic factors—of the post-secondary success of Sonoma County's young people. I am excited about the possibility of working with the Sonoma County Workforce Investment Board toward this goal by supporting the vision of creating "a robust local workforce with the skills needed for today and tomorrow."</p> <p>In my work at the Sonoma County Office of education, where I currently serve as the Director of College and Career Readiness, I work closely with K-12 and post-secondary educators as well as community and industry partners to develop pathways for Sonoma County's youth to develop genuine college, career and life readiness. I also serve on state-wide career technical education advisory and grant committees, which keeps me apprised of opportunities and obligations related to supporting emerging regional economies.</p> <p>I have formal training and experience in research-supported organizational change best practices, including transformational coaching and facilitating networked improvement communities. I also have extensive experience supporting districts, schools, students, and community organizations in using alternative data sources to develop goals and assess progress.</p>

Please don't hesitate to contact me if more information would be helpful. Thank you for your consideration!

Please upload your resume here.

- [ChuckWade_Resume_2122.pdf](#)

CHUCK WADE

CONTACT

415.218.1868

wadece@gmail.com

4274 Mt Taylor Dr.
Santa Rosa, CA 95404

EDUCATION & CREDENTIALS

A.B.D., University of California, Berkeley, 1998

Advanced to Ph.D. candidacy, Anthropology. Founding member, Multimedia Anthropology Laboratory. Completed fieldwork in Guatemala, Mexico, and Belize.

M.A., University of California, Berkeley, 1994

Anthropology. Defended field statements in Ethnicity and Nationalism, Mesoamerican Folklore, and the Politics of Anthropology.

B.A., University of California, Berkeley, 1993

With Highest Honors in Anthropology and Highest Distinction in General Scholarship; Regent's Scholar; Elected to Phi Beta Kappa academic honor society. 4.0 GPA.

Clear Administrative Services Credential, Sonoma State, 2011
Educational Leadership Program

PROFILE

Experienced education professional dedicated to building systems that provide young people opportunities to develop genuine college, career, and life readiness. Formal training and experience in research-supported organizational change best practices, including transformational coaching and facilitating networked improvement communities. Proven track record of supporting districts, schools, students, and community organizations in using alternative data sources to develop goals and assess progress. Committed to eliminating the predictability—by race, class, gender, or other demographic factors—of students' post-secondary success. Strong history of collaborating to maximize impact.

RELEVANT EXPERIENCE

COLLEGE AND CAREER READINESS LEAD

SONOMA COUNTY OFFICE OF EDUCATION | SANTA ROSA, CA | 2021 - PRESENT

- Support district and site-based personnel in CTE pathway planning and development aligned to local labor market indicators and student needs.
- Co-manage high-performing team of work-based learning coaches to support implementation of districts' K-12 Strong Workforce consortium goals.
- Collaborate to secure articulation and early college credit agreements between secondary and community college partners.
- Facilitate county-wide Transformational Coaching Community of Practice.
- Work with district and site leaders to coordinate three-year county-wide YouthTruth survey effort including student, staff, and parent/guardian surveys for 130 school communities.
- Co-facilitate YouthTruth Cohort effort supporting district teams and community partners in addressing aims based on needs identified in YouthTruth data.
- Co-facilitate Rooster Fellowship networked improvement community to enhance empathy, equity, and engagement in Sonoma County schools.
- Collaborate with community and industry partners to maintain county-wide system of work-based learning.

CAREER TECHNICAL EDUCATION PROGRAM COORDINATOR

SONOMA COUNTY OFFICE OF EDUCATION | SANTA ROSA, CA | 2013 - 2021

- Supervised, evaluated, and provided instructional support to SCOE-employed CTE teachers; supported the transition of CTE program management to districts.
- Recruited, trained, managed and supervised team of Integrated Career Pathway Coaches to support Northern California Career Pathways Alliance partner districts and sites.

Designated Subjects Vocational Education Teaching Credential: Computer Applications, Full Time, 2001

Including CLAD certification. Program administered through the Mendocino County Office of Education.

KEY COMMITTEES & FELLOWSHIPS

K-12 Strong Workforce Selection Committee

CTE Advisory Committee member in several Sonoma County districts, including Petaluma, Santa Rosa, Sonoma Valley, and Windsor.

CTE Foundation Grants Committee

Leading for Equity Fellow, National Equity Project

Project-Based Learning Fellow, High Tech High Graduate School of Education

Sonoma County Workforce Investment Board Proxy

Standards Writing Team, Arts, Media and Entertainment, California Department of Education

Past Chair, Board of Directors, Live Oak Charter School

INTERESTS

Mesoamerican Anthropology, Letterpress Printing, Design, Restorative Justice

- Provided and coordinated instructional support and professional development for county-wide system of career pathways that prepare students for both college and career through integrated project-based curriculum.
- Conducted professional development activities for certificated staff and administrators around implementing the revised Career Technical Education Model Curriculum Standards and California Common Core State Standards; provided professional development tailored to each CTE industry sector; provided coaching and mentoring support to CTE certificated staff.
- Coordinated industry sector advisory committee meetings for industry representatives and certificated staff.
- Recruited and coached employer sponsors, teachers, counselors and students for participation in the Work Readiness Certificate program; organized mock interviews for students and evaluated Work-Ready Portfolios.
- Collaborated with Educational Support Services personnel to facilitate Sonoma County Counselor Network and Independent Study Network.
- Oversaw Middle School Career Exploration activities, including county-wide summer step-up classes and site coordinator program.

SMALL LEARNING COMMUNITY FACILITATOR & INTEGRATED CURRICULUM COACH

PETALUMA CITY SCHOOLS | PETALUMA, CA | 2009 - 2013

- Led the Media, Marketing and Management Small Learning Community; facilitated use of student data to provide meaningful interventions.
- Directed development of project-based curriculum integrated around student-run businesses.
- Managed donation of local barbecue sauce company to the school to serve as central component of new cluster elective.
- Elected as campus SLC teacher lead by fellow SLC facilitators.
- Provided instructional coaching and pedagogical support for CTE teachers, and for other teachers wishing to integrate CTE skills into their courses. Trained teachers in the use of instructional technology.
- Pioneered innovative curriculum to deliver math standards through video game design.

REGIONAL OCCUPATIONAL PROGRAM, DIGITAL DESIGN AND ENTREPRENEURSHIP TEACHER

CASA GRANDE HIGH SCHOOL | PETALUMA, CA | 2000 - 2013

- Transformed this perennially under-enrolled and marginalized set of courses into relevant and rigorous program with waitlist.
- Collaborated to secure University of California A-G approval for program electives and to obtain articulation agreements with Santa Rosa Junior College.
- Created project-based Digital Design curricula aligned to core-curricular standards.

From: [WIB Website](#)
To: [Judy Oates](#); [SonomaWIB](#)
Subject: New WIB Application for Review
Date: Thursday, November 17, 2022 11:47:10 AM

Name
Brian Purtil
Email
bpurtill@empirecollege.com
Title
Dean
Agency
Empire College School of Law
Preferred Seat Type
Adult Education
Address
3035 Cleveland Avenue Santa Rosa, California 95403 United States Map It
Phone Number
(707) 546-4000
Briefly describe your interest in the Workforce Investment Board and tell us a little about yourself. What strengths will you bring to our board?
<p>I am interested in and support the WIB's mission of connecting employers with employees, providing job counseling and training, and allocating available resources to our businesses. For the past 42 years, I've lived and raised a family in Sonoma County, and have great respect for the driving engine that is our small business community. As an attorney over the past 38 years, I've represented many of our businesses in one fashion or another and know the challenges they face. As an educator at our local law school for the past four years, I have seen the direct connection between early education, job training, and professional skill development. I contribute to my overall community in any way I can, which has been my previous practice. Over the years, I have served on a local school site council, a non-profit swim team's Board of Directors, the Board of Directors for Social Advocates for Youth (two years as its President), and on the Board of Directors for the Sonoma County Bar Association (of which I am a current member). As a lawyer, I am well suited for the analytical processes of the WIB, and as a long-time and current mediator, I am well versed in what may be even more important, the ability to listen to others. It would be my privilege to serve on the WIB, and I look forward to further discussion.</p>
Please upload your resume here.
<ul style="list-style-type: none">• BJPResumeOct2022.docx

BRIAN J. PURTILL

7961 Sanders Lane
Sebastopol, CA 95472
(707)217-1161 bpurtil@empirecollege.com

EDUCATION

UNIVERSITY OF SAN FRANCISCO Juris Doctorate Degree MAY 1984
Kendrick Hall, School of Law San Francisco, California

CAL. STATE UNIVERSITY, SACRAMENTO B.A. Degree MAY 1977
Sacramento, CA

CURRENT OCCUPATION

DEAN of EMPIRE COLLEGE SCHOOL OF LAW Since AUG 2018
Santa Rosa, CA

Administrator of Santa Rosa’s California Accredited Law School. Oversees, creates and administers curriculum, policies and procedures, and assesses and meets staffing needs, all related to providing a legal education to evening law students. Assures the compliance with and is responsible for maintaining all accreditation requirements from the California State Bar’s Committee of Bar Examiners.

LEGAL EXPERIENCE

LAW AND MEDIATION OFFICES OF BRIAN J. PURTILL AUG 2014 –present

Sole practitioner law office which previously included litigation and transactional legal counseling services. The practice currently focuses solely on conducting mediations and arbitrations with Arbitration & Mediation Center, Santa Rosa, CA.

SPAULDING McCULLOUGH & TANSIL LLP
South E Street, Suite 200, Santa Rosa, CA 95404

MAY 2004- MAY 2014

Of counsel to this full-service litigation and business law firm; handled litigation of all types including construction, trusts and estates, boundary disputes and personal injury. Continued practice as a neutral mediator and arbitrator.

LAW OFFICES OF BRIAN J. PURTILL

MAY 2002 to MAY 2004

Sole practitioner, handling civil litigation of all types, including insurance defense, plaintiff's personal injury, breach of contract, construction defect and insurance coverage litigation. Also conducted mediations and arbitrations and provided other Alternative Dispute Resolution services.

LAW OFFICES OF PURTILL & BRYAN, LLP

JUNE 1995 to APRIL 2002

One of two founding partners of this civil law practice, litigated civil disputes for plaintiffs and defendants, including personal injury, land use, and construction cases; provided Alternative Dispute Resolution services to the Sonoma County Court and to private litigants.

TARKINGTON, O'CONNOR & O'NEILL
Santa Rosa, California Office

SEPT 1986 to JUNE 1995

Worked as a litigation attorney in this insurance defense firm first as an associate, and then as Junior and Senior Partner, handled an active caseload through both court and jury trials and supervised and trained newer associates.

O'BRIEN, WATTERS, DAVIS, MALISCH & PIASTA
1986 Santa Rosa, California

SEPT 1984 to AUG

Associate at this general litigation and business law firm, handled discovery and law and motion practice for a variety of cases, primarily insurance defense.

NON-PROFIT EXPERIENCE AND AFFILIATIONS

SOCIAL ADVOCATES FOR YOUTH, Santa Rosa: Currently a member of the Honorary Board for this non-profit serving at-risk youth in Sonoma County. Served as President of the Board of Directors in 2008 and 2009, and as a member of the Board of Directors from 2003-2007.

SEBASTOPOL SEA SERPENTS, Sebastopol: Served as a member of the board of this youth competitive swim team in the late 1980s and early 1990s when my three children were on the team.

Judy Oates

From: Job Link Sonoma <admin@joblinksonoma.org>
Sent: Friday, April 14, 2023 3:30 PM
To: Judy Oates; SonomaWIB
Subject: New WIB Application for Review

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Name

Lauren Bodsworth

Email

lauren@fortissg.com

Title

Director of People & Culture

Agency

ESP Pros

Preferred Seat Type

Business

Address

764 Aviation Blvd
Santa Rosa, California 95403
United States
[Map It](#)

Phone Number

(707) 490-6705

Briefly describe your interest in the Workforce Investment Board and tell us a little about yourself. What strengths will you bring to our board?

I have been with ESP Pros for over a year and came from a hospitality background. I started at ESP as a hiring manager and quickly moved into the HR role. I have had the opportunity to help our company grow from about 40 employees to currently over 100 employees. I have experience on the Visit Santa Rosa Board.

I am interested in joining the Workforce Investment Board to give ESP Pros the opportunity to help the local community. We are in the beginning stages of becoming a large employer in Sonoma County and we would like to be able to help with work placement, trainings and certifications, and job opportunities. I believe our partnership could help teach people skills, trainings and certifications they would not normally have access to.

Please upload your resume here.

- [Lauren-Bodsworth-Resume.pdf](#)

Objective: To find a company that values their employees with a positive culture and allows a strong work-life balance

Professional Experience

ESP PROS – DIRECTOR OF PEOPLE & CULTURE Santa Rosa, CA March 2022-Current

- Oversee hiring and employee retention
- Ensure all departments are following local, state and federal labor laws
- Process all terminations and manage EDD disputes
- Manage workers' compensation program
- Oversee benefits programs and open enrollment
- Oversee compliance with trainings, BSIS standards, and ESP standards
- Oversee and administer employee disciplinary action to ensure compliance

POINT HOSPITALITY GROUP – GENERAL MANAGER The Sandman Hotel & Flamingo Resort, Santa Rosa, CA June 2016-July 2021

- Develop, implement, monitor and achieve the objectives of the Annual Business Plan, including Sales Strategies, Pricing, Yield Management and the Operations/Capital Budget.
- Ensure all hotel policies and procedures are fully implemented in all departments, including but not limited to Standard Operating Procedures, Safety and Emergency and as outlined in the company's Policies and Procedures Manual, People and Culture Procedures and Employee Handbook.
- Protect and enhance the value of all hotel assets through appropriate programs in repairs and maintenance, preventative maintenance, housekeeping, security and capital budgeting process.
- Develop and supervise programs that promote a positive work environment for all employees, ensuring that all employment related processes comply with local, state and federal regulations
- Ensure timely and accurate completion of all period-end financial statements and reports, and provides controls to ensure the proper handling and accounting for all hotel receipts.
- Write monthly Executive Summary for ownership
- Monitor 5-year Capital Plan
- Process and monitor Accounts Payable and Accounts Receivable
- Approve and process payroll and ensure compliance with local, state and federal laws
- Oversee human resources including hiring, termination, benefits, and workers' compensation
- Responsible for hotel compliance to all PHG standards.
- Provide routine forecasting and financial re-projections that correspond to forecasted sales.
- Review and approve all operating expenses for the hotel.
- Maintain credit policies of hotel. Conduct credit meetings, supervision of collection of A/R, and approves bad debt write-offs.
- Conduct monthly staff meetings (minimum) to report key operating results to staff in areas of financial performance, people and culture and customer service. Develop exchange of ideas, suggestions and comments between staff and management.

FOUNTAINGROVE INN – FRONT OFFICE MANAGER Santa Rosa, CA June 2007-June 2016

Front Office Manager- Assist in maximizing revenue, profit, and market share associated with rooms and groups. Manage the processes associated with demand, revenue, forecasting, opportunity analysis, and inventory management. Hire, train, supervise, schedule, and approve payroll for the Front Desk, Concierge, and Bell staff. Create and revise ongoing front office policies and procedures. Field guest complaints, conducting thorough research to ensure effective solutions are provided. Coordinate yearly preventative maintenance procedures with Housekeeping and Engineering.

- Additional positions include Front Desk Manager, Front Desk Agent, Banquet Server, and Hostess

VERITY (FORMALLY UASA), Santa Rosa, CA Jan 2008-2010, Girls Circle Facilitator contracted with the Sonoma County Probation department

Professional Affiliations

- Sonoma County Tourism Bureau-Certified Tourism Ambassador (CTA): 2013-Present
- Attended PASCO 29th Annual North Bay Employment Law & Human Resources Conference: October 2012
- Trained Prevention Educator for Verity: 2006-2011
- Certified Girls Circle Facilitator (Sonoma County Probation Department): Trained January 2007-2011

Professional Awards

- Employee of the Month-Fountaingrove Inn: October 2007 and September 2008
- Volunteer of the Month-Verity: November 2007

Education

- Santa Rosa Junior College Santa Rosa, CA, Completed AA in Administration of Justice
- Windsor High School, Windsor, CA, Graduated
- Boroughmuir High School, Edinburgh, Scotland

Technical Skills and Training

Computer skills with Office 365, Adobe, Google Suite, Connecteam, Quickbooks, Qualtrics, Miro, Hubspot, Guest Tracker, Portfolio, Epitome, Ezyield, iHotelier, Opera, Delphi, IDEaS, Synxis Paychex, Kronos, Lightspeed, Square, Yardi,



TOTAL WIB MEMBERS	100%	26
WORKFORCE REPRESENTATIVES (NOT LESS THAN 20%)	27%	7
LABOR (NOT LESS THAN 15%*)	19%	5
BUSINESS MUST COMPRISE THE MAJORITY	54%	14

Business

- Alena Wall
- Ananda Sweet
- Brandy Evans
- Erin Carlson
- Judy Coffey
- Judy James
- Ken Sprauge
- Kristina Holloway
- Paul Duranczyk
- Pedro Toledo
- Robin Bartholow
- Stephen Jackson
- Scott Kincaid
- Susan Cooper

14 Required = 10, but must be a majority of the Board

Economic/Community Development

- Ethan Brown

1 Required = 1 Econ Dev

California EDD/WP

- David Tam

1 Required = 1 WP

Department of Rehabilitation

- David Wayte

1 Required = 1

Adult Education

- Nancy Emanuele

1 Required = 1

Community College/Higher Education

- Brad Davis

1 Required = 1

Workforce Representatives

Labor Representative

Chris Knerr

George Steffensen

John McEntagart

Keith Dias

Michael Pickens

5 Required = 5 weighs in 20% requirement

CBO's serving barriers to employment

Thomas Stuebner

1 Optional, but weighs in 20% requirement

Youth Employment

Anita Maldonado

1 Optional, but weighs in 20% requirement

Community Member

0 Optional

WIB - Membership Analysis Under WIOA

06/14/23 Proposed



TOTAL WIB MEMBERS	100%	29
WORKFORCE REPRESENTATIVES (NOT LESS THAN 20%)	24%	7
LABOR (NOT LESS THAN 15%*)	17%	5
BUSINESS MUST COMPRISE THE MAJORITY	59%	17

Business

- Alena Wall
- Ananda Sweet
- Brandy Evans
- Erin Carlson
- Judy Coffey
- Judy James
- Ken Sprauge
- Kristina Holloway
- Paul Duranczyk
- Pedro Toledo
- Robin Bartholow
- Stephen Jackson
- Scott Kincaid
- Susan Cooper

- Lauren Bodsworth***
- Brian Putil***
- Chuck Wade***

17 Required = 10, but must be a majority of the Board

Economic/Community Development

- Ethan Brown

1 Required = 1 Econ Dev

California EDD/WP

- David Tam

1 Required = 1 WP

Department of Rehabilitation

- David Wayte

1 Required = 1

Adult Education

- Nancy Emanuele

1 Required = 1

Community College/Higher Education

Brad Davis

_____ **1** Required = 1

Workforce Representatives

Labor Representative

Chris Knerr

George Steffensen

John McEntagart

Keith Dias

Michael Pickens

_____ **5** Required = 5 weighs in 20% requirement

CBO's serving barriers to employment

Thomas Stuebner

_____ **1** Optional, but weighs in 20% requirement

Youth Employment

Anita Maldonado

_____ **1** Optional, but weighs in 20% requirement

Community Member

_____ **0** Optional

MEMBERSHIP AND APPOINTMENT (From the Bylaws)

As authorized under WIOA, Sec. 107, membership of the WIB is established to be composed of at least 19 members or more, in the percentages that follow:

1. Business representatives shall constitute a majority of WIB membership and must include two or more members that represent small business as defined by the U.S. Small Business Administration.
2. Representatives of the workforce shall constitute at least 20% of WIB membership, including representatives of labor organizations, which must constitute at least 15% of WIB membership.
3. The board shall include at least one of each of the following:
 - adult education/literacy representative
 - vocational rehabilitation representative
 - higher education representative
 - Wagner-Peyser representative
 - economic development agency representative

The following criteria will be used for membership appointments:

1. Business members must be in positions with a high degree of policymaking and hiring authority within the business they represent. Their business must provide employment opportunities with high quality work-relevant training and development in local in-demand industry sectors or occupations.
2. Education members will be selected from candidates nominated by regional or local education agencies, institutions, or organizations.
3. Labor members will be selected from candidates nominated by local labor federations, including a representative of an apprenticeship program. If the local labor federations fail to nominate enough members to reach 15% of WIB membership, then the requirement shall be 10% of WIB membership, as stated in CUIC Sec. 14202.
4. Representatives of the workforce, which must constitute 20% of WIB membership, include labor members and may also include representatives of organizations, including community based organizations with experience and expertise in addressing barriers to employment, including organizations that serve veterans, individuals with disabilities, or eligible youth, including out of school youth.
5. Governmental and economic development members will be selected from candidates nominated by local and state economic development and employment agencies.

All potential WIB members will submit an application for review by the WIB Executive Committee. Applications that are approved will be forwarded to the BOS for appointment to the WIB.

WIB Attendance 12 Months										
	Dates						Present	%	Absent	%
	7/13/22	9/14/22	11/7/22	1/11/23	3/8/23	5/10/23				
Bartholow, Robin	A	P	P	P	P	P	5	83%	1	17%
Brown, Ethan	P	P	P	P	P	P	6	100%	0	0%
Carlson, Erin	P	P	P	P	P	P	6	100%	0	0%
Coffey, Judy	P	P	P	P	P	A	5	83%	1	17%
Cooper, Susan	P	P	P	P	P	A	5	83%	1	17%
Davis, Brad	P	P	P	P	P	A	5	83%	1	17%
Diaz, Keith	P	P	P	P	A	P	5	83%	1	17%
Duranczyk, Paul	P	P	P	P	P	P	6	100%	0	0%
Emanuele, Nancy	P	A	P	A	A	P	3	50%	3	50%
Evans, Brandy	P	P	P	P	P	P	6	100%	0	0%
Holloway, Kristina	P	P	A	P	A	P	4	67%	2	33%
Jackson, Stephen	P	P	P	P	P	A	5	83%	1	17%
James, Judy	P	P	P	P	P	P	6	100%	0	0%
Kincaid, Scott	A	P	P	P	P	P	5	83%	1	17%
Knerr, Chris	A	P	P	P	P	P	5	83%	1	17%
Maldonado, Anita	A	P	A	P	P	A	3	50%	3	50%
McEntagart, John	P	P	P	P	A	A	4	67%	2	33%
Pickins, Michael	A	A	P	P	P	P	4	67%	2	33%
Sprague, Ken	P	P	P	P	A	P	5	100%	1	20%
Steffensen, George	A	P	P	P	P	P	5	83%	1	17%
Sweet, Ananda	P	P	P	P	P	A	5	83%	1	17%
Thomas Stuebner	A	A	A	A	P	P	2	33%	4	67%
Tam, David	A	A	P	P	P	P	4	67%	2	33%
Toledo, Pedro	P	P	P	P	A	Z	5	83%	1	17%
Wall, Alena	X	X	P	A	P	P	3	100%	1	33%
Wayte, David	P	A	P	P	P	P	5	83%	1	17%

P = Present A = Absent X = Not a member yet Z= Approved attendace via zoom

Scheduled Absences:

None.

WIBE Attendance 12 Month

	Dates								Present	%	Absent	%
	7/13/22	8/10/22	10/31/22	12/14/22	1/11/23	3/8/23	4/12/23	5/10/23				
Bartholow, Robin	A	P	P	P	A	P	P	P	6	75%	2	25%
Coffey, Judy	P	P	P	P	P	P	A	A	6	75%	2	25%
Evans, Brandy	X	A	P	P	P	P	P	P	6	120%	1	20%
Jackson, Steven	P	P	P	P	P	P	P	P	8	100%	0	0%
Kincaid, Scott	A	P	P	P	P	P	P	P	7	88%	1	13%
Pickens, Michael	A	P	P	P	P	P	P	A	6	75%	2	25%
Sweet, Ananda	P	A	P	A	P	P	P	A	5	63%	3	38%

P = Present A = Absent X = Not a member yet

Scheduled Absences:

- 9/2022 WIB Executive Committee cancelled
- 10/2022 WIB Executive Committee cancelled
- 10/31/2022 Special WIB Executive Committee
- 11/2022 WIB Executive Committee cancelled